new world
a tyler erp solution

Email Notification Publisher

new world ERP – Foundation

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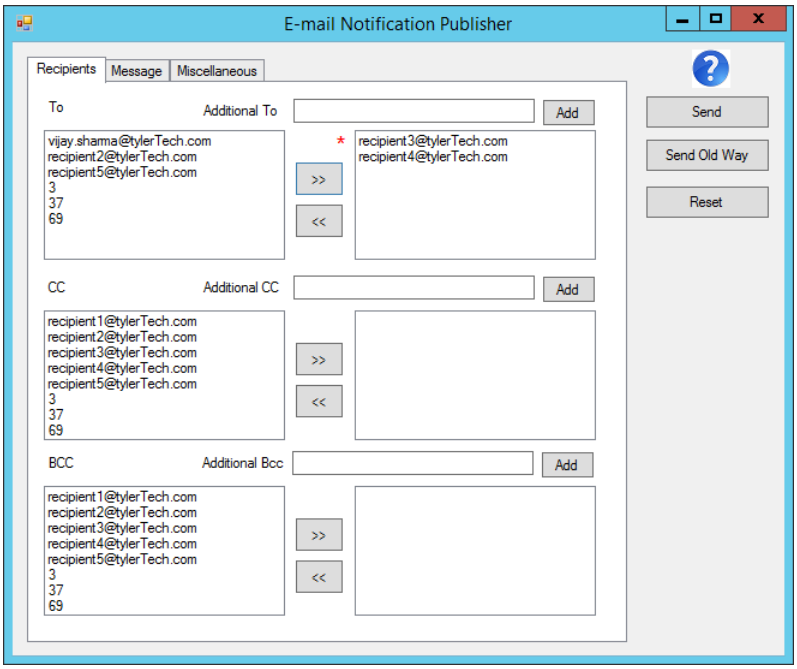
INTRODUCTION

Welcome to the Email Notification Publisher, a tool that lets you test the new world ERP notification service. This tool contains three tabs: **Recipients**, **Message** and **Miscellaneous**. Each tab is described below:

RECIPIENTS



Use the **Recipients** tab to add and select the email addresses that will be used in the test. You may include *To*, *CC* (Copy) and *BCC* (Blind Copy) addresses.

To add an email address, type it in the *Additional To* field, and click the **Add** button. To select it for the test, move it from the left box to the right.

Besides email addresses, you may use employee IDs; the tool will find the matching email addresses.

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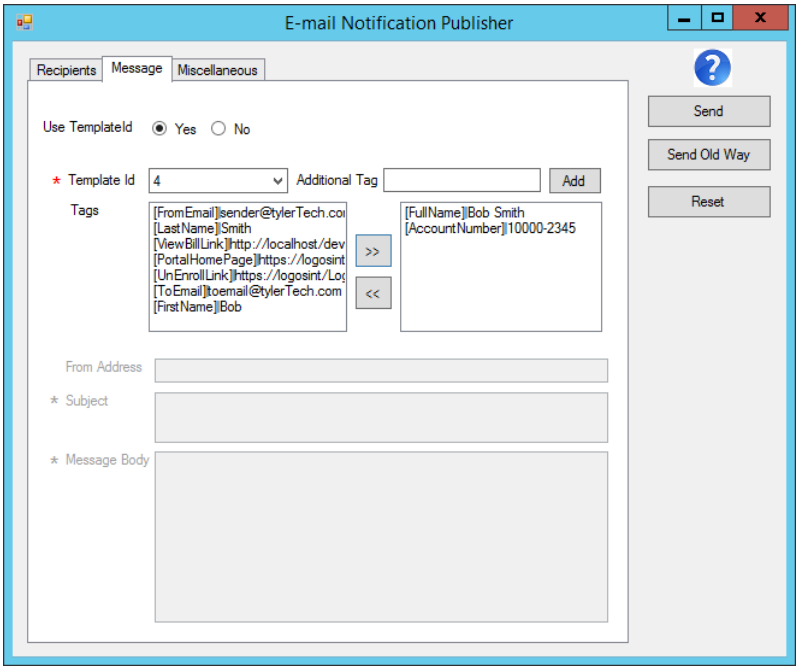
MESSAGE



Use the **Message** tab to select an existing email template or create your own.

If you want to use an existing email template, select ***Yes*** next to *Use TemplateID*. Template IDs come from the Email Template Setup page in new world ERP Maintenance (Maintenance > new world ERP Suite > System > Email Templates):

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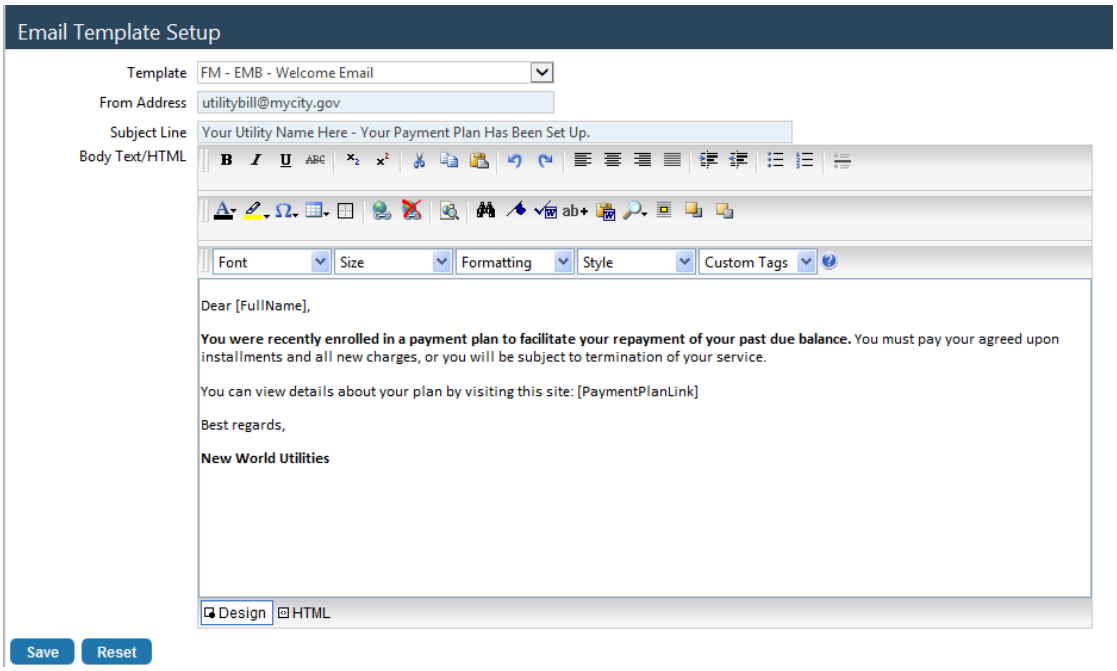
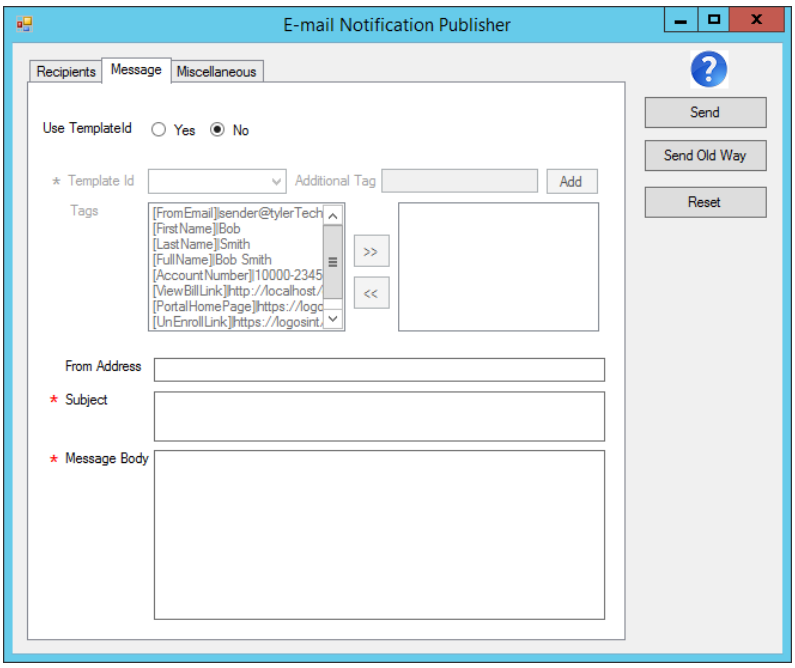


In the *Template ID* field, select the ID of the template you want to test.

Select the template *Tags* you want to test. To add a tag, type it in the *Additional Tag* field, and click the **Add** button. To select it for the test, move it from the left box to the right.

If you want to create your own template, select ***No*** next to *Use TemplateID*. The *Additional Tag* field and *Tags* boxes will be disabled, and the *From Address*, *Subject* and *Message Body* boxes will be enabled for entry:



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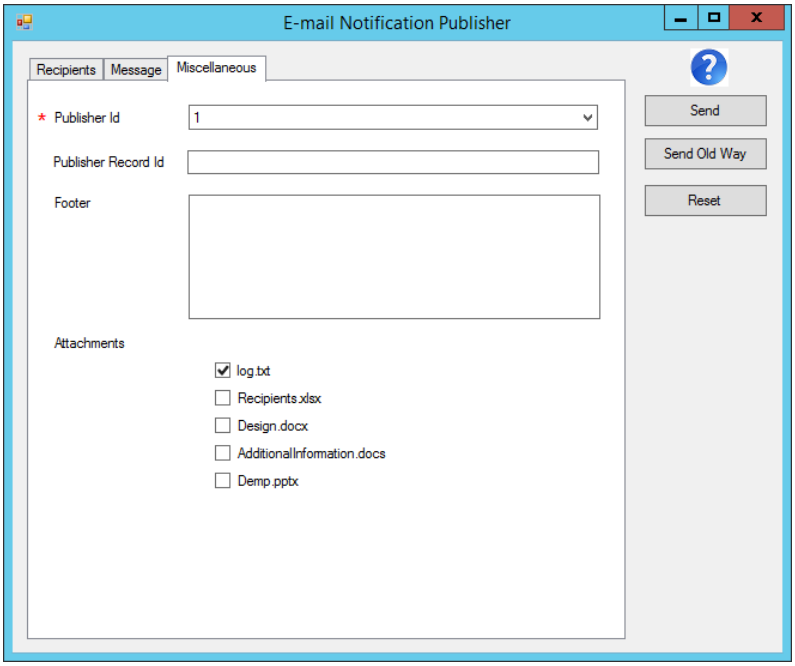
MISCELLANEOUS



The **Miscellaneous** tab contains the *Publisher ID*, the *Publisher Record ID* (template ID being tested), a box to add a *Footer* and check boxes for including *Attachments*.

LOGGING OF EMAIL TRANSACTIONS

All email transaction details are logged in the **Suite.EmailNotificationLog** table in the database. This table keeps track of the template used for the email, the message itself and the senders and recipients.

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